



Partnership Court, Park Street, Dundalk, Co Louth, Ireland, A91 WK52
Tel 042 939 5100 Text our Studio 087 090 9791 info@dundalkfm.com www.dundalkfm.com

28th August 2017

AGM Notice

Dundalk Media Centre CLG AGM 2017

Community Offices, Partnership Court, Dundalk
7.15pm Tuesday 19th September 2017

AGM Agenda

- Welcome
- Adoption of Minutes of the last AGM
- Matters Arising
- Chairperson's Address
 - Manager's Report
 - Auditor's Report and Financial Statements
 - Programme and Scheduling Report
 - Human Resources Report
 - Sound and Vision Report
- Appointment of an Auditor
- Motions
- Elections to the Board of Directors
- A.O.B.

Chairperson Stephen Murphy, Vice Chair Pat Hamilton, Treasurer Emma Coffey, Secretary Marissa Lucchesi, Eamon O'Reilly, Cathal Cassidy, Aidan Noone, Jim Ryan, Pat Byrne, Alison Lennon.

Would you like to be a Community Radio Broadcaster on Dundalk FM?
Call us and we will arrange for you to call in for a look around and a chat.

Dundalk Media Centre CLG t/a Dundalk FM. Reg No 353615 VAT No 6373615B



Notes

1. There are fourteen places on the board – six community representatives, six individual members and two representatives from statutory organisations.
2. One third of the directors stand down at each AGM.
3. To nominate a member for election to the Board, please return the **NOMINATION FORM** by 5.00 pm on Tuesday 5th September.
4. Eligibility to vote at the meeting will be determined by Article 4 (e) of the Memorandum and Articles of Association namely where the membership fee has been paid by the 1st of September 2017 or either to have enrolled and participated in a fee paying course arranged by Dundalk Media Centre CLG within the last year.
5. If you are eligible to vote and unable to attend, you can give another member your vote by completing and returning the **PROXY FORM** by 5.00 pm on Thursday 14th September.
6. To submit a motion to the members at the AGM, please send it by 5.00 pm on Tuesday 5th September.

Thank you for renewing your annual subscription if you have done so already. If you have yet to complete your 2017/2018 **MEMBERSHIP FORM** please fill in one – forms are available at reception.

Forms should be addressed to The Secretary, Dundalk FM.

I look forward to seeing you at the AGM and if you have a colleague who is interested in radio broadcasting, please let them know that they are welcome to come along.

Yours faithfully



Alan Byrne

Company Secretary



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Dundalk Media Centre CLG AGM 2017 Director Nomination Form

Name of Nominator _____

Address _____

wishes to nominate _____

Address _____

in the category (choose one of the following)

- Individual Member
- Community Group Representative
- Business/Statutory Representative

to stand for election for the position of Director.

Signature _____

Dated _____

I accept the above nomination and agree to allow my name to go forward to the AGM.

Signature _____

Dated _____

- Directors must be paid up members over the 18 years of age.
- Dundalk Media Centre CLG adheres to a maximum 60% gender balance rule.
- Any change of Directors is subject to the approval of the BAI.
- Please complete and return by 5.00 pm on Tuesday 5th September 2017 to The Secretary, Dundalk Media Centre CLG t/a Dundalk FM, Partnership Court, Park Street, Dundalk.

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Dundalk Media Centre CLG AGM 2017 Proxy Form

A member is entitled to appoint another member as **proxy** to attend and vote in his or her place.

I, _____

of _____ (address)

a member of Dundalk Media Centre CLG and entitled to one vote,

hereby appoint _____ another member of the company

of _____ (address)

and failing him/her _____ another member of the company

of _____ (address)

to vote for me at the AGM and at any adjournment thereof.

Date _____

Signature _____

- To qualify for a vote, membership must have been paid in full by 1st September 2017.
- Please complete and return by 5.00 pm on Thursday 14th September 2017 to The Secretary, Dundalk Media Centre CLG t/a Dundalk FM, Partnership Court, Park Street, Dundalk.

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