



Partnership Court, Park Street,
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Notice of Dundalk Media Centre CLG EGM and AGM 2018
Community Offices, Partnership Court, Park Street, Dundalk
7.15 pm Monday 22nd October 2018

EGM Agenda

1. Welcome
2. Apologies
3. Item of Special Business 1:
Suggested Amendment to Article 44 of the Memorandum and Articles of Association DMC.
(This would be a second paragraph in Article 44).
"In the event of the Directors losing the confidence of the Company, expressed by way of a Special Resolution of the Company at a General Meeting called for that purpose, then the Company may at the AGM subsequent to such a General Meeting replace any or all of the Directors by way of the procedure in Article 35 above."
4. Item of Special Business 2:
Replace the wording Section Q from "To distribute among the members of the specie any property of the Company, or any proceeds of sale or disposal of any property of the Company" to "No portion of the Company's income and property shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise howsoever by way of profit to members of the Company".

AGM Agenda

- Welcome
- Adoption of Minutes of the last AGM and EGM.
- Matters Arising
- Chairperson's Address
 - Manager's Report
 - Auditor's Report and Financial Statements
 - Programme and Scheduling Report
 - Human Resources Report
 - Sound and Vision Report
- Appointment of an Auditor
- Motions
 1. That an Agenda and supporting documents be forwarded to all Directors at least 3 working days prior to DMC Board Meetings.
 2. That all incoming documents pertaining to any financial matters of DMC be forwarded to the Treasurer on receipt of same or within one day.
 3. That presenters of all written reports at DMC Board Meetings be allocated a time at Board Meetings (unless a serving Director) to discuss their reports (with time off in lieu).
 4. That a Staff Representative be appointed to the Board of DMC.
- Elections to the Board of Directors
- A.O.B.

Directors: Chairperson Stephen Murphy, Vice Chair Joe Duffy, Treasurer Emma Coffey, Eamon O'Reilly, Cathal Cassidy, Jim Ryan, Pat Byrne, Pat Hamilton, Caoimhe O'Malley, Sean Callaghan, Sarah Kirk.

Dundalk Media Centre CLG t/a Dundalk FM. Reg No 353615 VAT No 6373615B



Notes

1. The Board of Directors will be comprised of the following persons:
6 Voluntary Community Organisations, 6 Individual Volunteers, 2 Statutory Organisations.
2. One third of the directors stand down at each AGM.
3. To nominate a member for election to the Board, please ensure the **NOMINATION FORM** is completely filled out and returned no less than three days before the meeting.
4. Eligibility to vote at the meeting will be determined by Article 4 (e) of the Memorandum and Articles of Association namely where the membership fee has been paid by the 1st of September 2018 or either to have enrolled and participated in a fee paying course arranged by Dundalk Media Centre CLG within the last year and Article 24 which states that no member shall be entitled to vote at any general meeting unless all money's immediately payable by him to the Company have been paid.
5. If you are eligible to vote and unable to attend, you can give your vote to another person by completing and returning the **PROXY FORM** not less than 48 hours before the time of the meeting.
6. To submit a motion to the members at the AGM, please send it by 5.00 pm on Tuesday 16th October 2018.
7. Forms and motions should be addressed to The Secretary, Dundalk FM.

Thank you for renewing your annual subscription. If you have yet to complete your 2018/2019 **MEMBERSHIP FORM** please fill in one – forms are available at reception.

The AGM was rescheduled for this date after it was pointed out that Proxy forms could be submitted up to 48 hours before the meeting rather than an earlier date indicated on the AGM invitation.

I look forward to seeing you at the AGM and if you have a colleague who is interested in radio broadcasting, please let them know that they are welcome to come along.

Yours faithfully



Alan Byrne
Company Secretary

DUNDALK MEDIA CENTRE CLG AGM
Monday 22nd October 2018

Nomination Form

Name of Nominator _____

Address _____

wishes to nominate _____

Address _____

in the category (choose one of the following)

- Individual Volunteer
- Community Group
- Statutory Organisation

to stand for election for the position of Director.

Signature _____

Dated _____

I accept the above nomination and agree to allow my name to go forward to the AGM.

Signature _____

Dated _____

- Directors must be paid up members over the 18 years of age.
- Dundalk Media Centre CLG adheres to a maximum 60% gender balance rule.
- Any change of Directors is subject to the approval of the BAI.
- Please complete and return no later than Friday 19th October 2018 to Alan Byrne, Company Secretary, Dundalk Media Centre CLG, Partnership Court, Park Street, Dundalk, A91 WK52.

DUNDALK MEDIA CENTRE CLG
EGM and AGM
7.15 pm Monday 22nd October 2018

Proxy Form

A member is entitled to appoint a **proxy** to attend and vote in his or her place.

I, _____

of _____
a member of Dundalk Media Centre CLG and entitled to one vote,

hereby appoint _____

failing him/her _____

as my/our proxy to vote for me/us on my/our behalf at the EGM and AGM of Dundalk Media Centre CLG to be held on the 22nd October 2018 and any adjournment thereof.

Date _____

Signed _____

If you are appointing a proxy please return this form not less than 48 hours before the time of the meeting to

Alan Byrne
Company Secretary
Dundalk Media Centre CLG
Partnership Court
Park Street
Dundalk
A91 WK52